

## Style sheet

- Word document
- Length: between **4000 and 7000 words**
- Paper size: B5: 182x257 mm
- Font: Times New Roman, 12.
- Line spacing: single.
- Alignment: justified
- **Title:** Times New Roman, 14, bold, centred
- **Name and Surname:** under the title, New Roman, 12, bold, right;
- **Institution and e-mail address:** under the name and surname, New Roman, 12, bold, right;
- **Abstract:** 100 words, TNR, 11, single, justified
- **Keywords:** 5-7 key words, TNR, 11, single, justified
- Please use *italics* for emphasis, book titles.
- Headings and subheadings Times New Roman, 12, bold, left:
  - Level 1: **1. Number one**
  - Level 2: **1.1. Number two**
  - Level 3: 1.1.1. *Number three*
- Please, use **footnotes**, not endnotes, and only for explanations or comments.
- **Quotes** which are longer than three lines should be written with TNR, 11, single, justified, 0.5" indentation.
- **Only in-text citations** are accepted according to the models:
  - Direct citation:*  
Thomas (1985) has demonstrated that ....  
Johnson (1990) pointed that “the effect disappeared after participants completed.....” (157).
  - Indirect citation:*  
One author: (Sidel 1990) or (Sidel 1990: 56)  
Two authors: (Lakoff and Johnson 1993) or (Lakoff and Johnson 1993: 88)  
More than two authors: (Kimble, et al. 2002) or (Kimble, et al. 2002: 23)  
Web sites: (National Geographic 2005)
- **References** at the end of the article will be written with TNR, 11, single, hanging, justified, as in the following examples:

### Books:

- Sidel, Ruth. 1990. *On Her Own: Growing Up in the Shadow of the American Dream*. New York: Penguin.
- Lakoff, George, and Mark Johnson. 1980. *Metaphors We Live By*. Chicago: University of Chicago Press.
- Kimble, John M., Rattan Lal, and Ronald F. Follett. eds. 2002. *Agricultural practices and policies for carbon sequestration in soil*. Boca Raton, FL: CRC Press.

### With the original date:

- Beauvoir, Simone de. (1949) 1993. *The Second Sex*. Ed. and trans. H. M. Parshley. New York: Alfred A. Knopf.

### Chapters in books:

Magny, Claude-Edmonde. 1966. "Faulkner or Theological Inversion." *Faulkner: A Collection of Critical Essays*. Ed. Robert Penn Warren. Englewood Cliffs: Prentice-Hall. 66-78.

### Academic journal papers with one, two or more authors:

Brennan, Denise. 2004. "Women Work, Men Sponge, and Everyone Gossips: Macho Men and Stigmatizing Women in a Sex Tourist Town." *Anthropological Quarterly* 77(4):705-33.

Chen, Rong. 1993. "Responding to compliments: a contrastive study of politeness strategies between American English and Chinese speakers." *Journal of Pragmatics*, 20(1): 49-75.

### Electronic Books:

Rawlins, Gregory J. 1996. *Moths to the Flame*. Cambridge: MIT P. MIT Press. <http://mitpress.mit.edu/e-books/moths/> (accessed August 30, 2000).

Rollin, Bernard E. 1998. *The Unheeded Cry: Animal Consciousness, Animal Pain, and Science*. Ames, Iowa. The Iowa State University Press. <http://www.netlibrary.com> (accessed June 30, 2005).

Poe, Edgar Allan. 1902. "The Masque of the Red Death." *The Complete Works of Edgar Allan Poe*, Ed. James A. Harrison, vol. 4, Thomas Y. Crowell. 250-58. *HathiTrust Digital Library*, <hdl.handle.net/2027/coo.31924079574368> (accessed June 30, 2005).

### Electronic journals:

Ross, Andrew. "Hacking Away at the Counterculture." *Postmodern Culture* 1.1 (1990): 43 pars. <[http://muse.jhu.edu/journals/postmodern\\_culture/v001.1ross.html](http://muse.jhu.edu/journals/postmodern_culture/v001.1ross.html)> (accessed May 3, 2003).

Thomas, Trevor M. 1956. "Wales: Land of Mines and Quarries." *Geographical Review* 46, no. 1: 59-81. <http://www.jstor.org/> (accessed June 30, 2005).

### Sites:

Roach, John. 2005. Journal Ranks Top 25 Unanswered Science Questions. <http://news.nationalgeographic.com> (accessed July 7, 2005).

### Unpublished manuscript

Anna, Smith. 2019. "Title." Unpublished manuscript. January 17, 2019. Typescript. University.

### Magazine or newspaper article

*New York Times*. 2005. "The Normality of Gay Marriages." September 17, A14.

Vinter, Robyn. 2022. "Where to start with Charles Dickens." *The Guardian*, December 21, page ... /<https://www.theguardian.com/books/2022/dec/21/where-to-start-with-charles-dickens>.

### Thesis

Anna, Smith. 2018. "Title." PhD thesis. University. URL

### Film

*Moby Dick*. 2010. Directed by Trey Stokes. California: The Asylum.

Authors are fully responsible for the accuracy of their references.

SELECTION CRITERIA: Compliance with the formal and scientific criteria. Contributions not complying with formal requirements will be returned.